

Town of Derry, NH
Energy and Environmental Advisory Committee

Meeting Minutes – December 7th
Derry Municipal Center, Room 207

Attendees: Councilor Carney, Tom Minnon, Brian Pellerin, Jonathan Keaney, Mary Till, Mark Brassard, Tom Cardon, Chris Cox, Ernie St. Pierre, Garon Kachanian

1. Introductions

2. Chairman's Reports

- a. Working on updating the Town Website to include more up date information regarding committee
- b. Proposes use of Facebook or other social networking site to provide means of communication, both internal to the committee and to the public.
 - i. Councilor Carney raised concern over appropriate uses by committee members. Discussions on Facebook cannot replace official committee communication and meetings.
- c. Would like to identify champions/liaisons for the following
 - i. Federal and state coordinators for funding mechanisms
 - ii. Education
 - iii. Liaison to Community Education and Outreach subcommittee of Derry Conservation Commission recommended by Mary Till. Mary Till agrees to position.
- d. Suggest series of seminars hosted by Committee to general public regarding energy savings activities for homeowners/residents

3. Taylor Library Update

- a. Overall goal is to provide recommendation to Town Counsel and Library Trustees.
- b. Objective to have preliminary cost estimates of recommended improvements by meeting on 12/21
 - i. Brian to provide costs for lighting improvements
 - ii. Tom to provide costs for window improvements
 - iii. Mark to provide costs for chimney sealing options
 - iv. Jonathan to provide estimate for increased insulation in attic
 - v. Ernie St Pierre to provide estimate for basement ductwork insulation and sealing
- c. Expect funds to be released by Town to Library Trust by Town meeting on February 16th. Release of funds requires Town Council approval.
- d. General discussion on efforts/responsibilities of committee for similar projects. Agreed that committee will provide support for Town projects when asked but that private projects are not responsibility of committee.

4. Open Discussion regarding Committee By-Laws.
 - a. Councilor Carney suggested bylaws should include quarterly reports by committee to the Council.
 - b. Committee agreed to postpone discussion of by-laws to next meeting to allow further review.
5. Open discussion regarding Goals of the Committee (brainstorming)
 - a. Save money in Derry's use of energy (residential, commercial, municipal)
 - b. Education of public
 - c. Reduced carbon footprint
 - d. Identify resources for grant and subsidy funding
 - e. Reduce Town of Derry energy use (oil, natural gas, propane, electricity)
 - f. Promote renewable energy
 - g. Review Derry's recycling program
 - h. Public transportation in Derry
 - i. Perform/assist in inventory of Town assets
 - j. Promote Earth Day activities in April
 - k. Promote Town's Green Ordinance and LEED construction methods (work with building department and planning board)
 - l. Promote Town as "green community"
6. New Business
 - a. Tom Minnon suggests creating Committee Logo. Committee agrees to school contest to design logo. Tom Cardon to coordinate
7. Adjournment